

Hi Brandon,

I hope this letter finds you in good health and high spirits. I am writing to share an exciting project idea that I am considering implementing at schools, and I would be glad to have you as my mentor throughout the process.

The project is called "Teaching Lab" this project is an afterschool program that will allow students at a young age to grow their technical skills and simply expose them to the different types of technology there is available. Many students will have the opportunity to try out multiple pathways and see if any of them interest them. This program will allow students to improve not only their technological skills but also help better their collaboration skills and bring out their creativity.

Here is an overview of what I had in mind as some of its key components:

1. Technology Assessment
 - Review the current infrastructure such as the hardware, software, and management.
 - Identify which areas need improvements and how we can improve them.
2. Digital Collaboration
 - Implement tools that'll allow students to collaborate, share their ideas and knowledge with others.
 - Find ways to facilitate remote collaboration and flexibility such as Zoom, Teams, etc.
3. Automate the process.
 - Identify tasks, programs, and processes in general that could be automated.
 - Integrate workflows to help with software issues, this will help reduce human error and increase the number of students able to use the programs available.
4. Data Analytics
 - Implement tools to help collect data that'll help provide valuable information that'll help when making decisions or for simply performance evaluation.
 - Allow students to provide their insight that'll help with making decisions to better the programs and make it more efficient.

By implementing this project into schools, we may be able to create an environment that'll welcome students into the world of technology. We can create a technological environment that may promote innovation and collaboration. Thank you for your mentorship and support throughout this project. I believe your guidance and expertise will be a huge contribution to this project's success.

Thank you for considering my request and I look forward to the possibility of working with you on this project.

Alexandra Coronel

Brandon Sierra

bsierra@csusb.edu



“Project Proposal” has been successfully sent for signature

A notification has also been sent to you at alexandra.coronel2439@coyote.ccsus.edu for your records. "Project Proposal" was sent for signature to Brandon Sierra (bsierra@ccsus.edu). As soon as the agreement is complete, all eligible parties will be e-mailed PDF copies.

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